




DR. PABLO O. TORRE  
MEMORIAL HOSPITAL

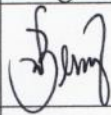

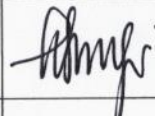




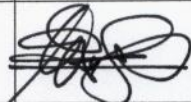
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Effective Date:	11-30-2021
Document Type:	Work Instruction
Page Number:	1 of 2
Department/Section:	Endoscopy Unit
Document Title:	<b>POST-ENDOSCOPY AND DISCHARGE PROCEDURES</b>


KEY TASKS	PERSON RESPONSIBLE
1. Brings patient to the ENDO-PACU (recovery area) for observation and monitoring	Endoscopy Unit Nurse
2. Observes for post-endoscopy complications and if there are any signs and symptoms noted, refers it immediately to the AROD/ SROD.	Endo-PACU Nurse
3. Evaluates for signs of recovery from anesthesia such as stable vital signs, level of consciousness, ability to breathe properly without oxygen, and pain scale.	Endo-PACU Nurse
4. Clears the patient if the criteria for discharge are met	Anesthesia Resident
5. Completes all documentation prior to discharging the patient	Endo-PACU Nurse
6. For Inpatient: 6.1 Endorses patient to ward nurse in charge via phone endorsement 6.2 Reminds patient to inform the ward nurse in charge if any complications or uncontrolled pain arises and when to ask for additional assistance 6.3 Calls for auxiliary personnel who will transfer the patient back to his/her room	Endo-PACU Nurse
7. For Outpatient: 7.1 Moves to the discharge area once sufficiently fit to do so 7.2 Secures the discharge pass once the bill has been settled 7.3 Writes the post-operative and follow-up care instructions and provides it to the patient	Endo-PACU Nurse

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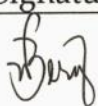

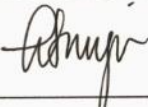




**APPROVAL:**

	Name/Title	Signature	Date
Prepared by:	<b>WELYN J. TIROL-BERMUDEZ, RN</b> Surgical Suites Staff Nurse		11/15/2021
	<b>AILEEN B. PALENCE, RN</b> Endoscopy Unit/ PACU Head Nurse		11/12/2021
Verified:	<b>MARIA AGNES A. SARIEGO, RN, MN, FPCHA</b> Surgical Complex Manager		11/12/2021
Reviewed by:	<b>DENNIS C. ESCALONA, MN, FPCHA, FPSQua</b> Quality Assurance Supervisor		11/12/2021
Recommending Approval:	<b>MARIA LIZA C. PERAREN, RN, MAN</b> Nursing Service Division Officer		20-Dec-2021
	<b>HENRY F. ALAVAREN, MD, FPSMID, FPSQua</b> Total Quality Division Officer		12/20/2021
	<b>MA. ANTONIA S. GENSOLI, MD, FPPS, FPCHA</b> Vice President – Chief Medical Officer		12.22.2021
Approved:	<b>GENESIS GOLDI D. GOLINGAN</b> President and CEO		01/06/22



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	Document Title:	<b>POST-ENDOSCOPY PROCEDURES AND DISCHARGE POLICY</b>

**APPROVAL:**

	Name/Title	Signature	Date
Prepared by:	<b>WELYN J. TIROL-BERMUDEZ, RN</b> Surgical Suites Staff Nurse		11/15/2021
	<b>AILEEN B. PALENCE, RN</b> Endoscopy Unit/ PACU Head Nurse		11/12/2021
Verified:	<b>MARIA AGNES A. SARIEGO, RN, MN, FPCHA</b> Surgical Complex Manager		11.12.2021
Reviewed by:	<b>DENNIS C. ESCALONA, MN, FPCHA, FPSQua</b> Quality Assurance Supervisor		11-18-2021
Recommending Approval:	<b>MARIA LIZA C. PERAREN, RN, MAN</b> Nursing Service Division Officer		20-Nov-2021
	<b>HENRY F. ALAVAREN, MD, FPSMID, FPSQua</b> Total Quality Division Officer		11/19/2021
	<b>MA. ANTONIA S. GENSOLI, MD, FPPS, FPCHA</b> Vice President – Chief Medical Officer		11-23-2021
Approved:	<b>GENESIS GOLDI D. GOLINGAN</b> President and CEO		